National Waste Collection Permit Office

Offaly County Council
Áras an Chontae
Charleville Road
Tullamore
Co. Offaly
Telephone: 057 9357428
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WASTE COLLECTION PERMIT

Waste Management (Collection Permit) Regulations, 2007 as amended	
Offaly County Council as the National Waste Collection Permit Office being a nominated authority under Section 34(1)(aa) of the Waste Management Act 1996, has granted a waste collection permit to:	
Applicant Name:	**Kavanagh Recycling & Recovery Ltd** (herein called the permit holder)
Permit Number:	NWCPO-14-11278-03
Trading Address:	Unit 69 Cookstown Industrial Est. Tallaght Dublin 24, D24 N702
Registered Company Address:	Unit 69 Cookstown Industrial Est. Tallaght Dublin 24, D24 N702
Permit Holder Phone Number:	0862558900
Valid From:	5/6/2024
Valid to and Expires on	4/6/2029

This permit, issued to the aforementioned permit holder, is subject to the attached schedule of conditions.

Any non-compliance with the conditions of this permit is an offence under the Waste Management (Collection Permit) Regulations, 2007 as amended and Section 34(1) of the Waste Management Act 1996.

Signed: _____ Date: 5/6/2024

pp *Programme Manager*

REASON FOR THE DECISION

Offaly County Council as the National Waste Collection Permit Office is satisfied on the basis of the information made available by the applicant, that subject to compliance with the conditions of this permit the activity will not cause environmental pollution, and the grant of this permit is consistent with the objectives of the current National Hazardous Waste Management Plan and the objectives of the current Eastern-Midlands Region Waste Management Plan, Southern Region Waste Management Plan and/or Connacht-Ulster Region Waste Management Plan as applicable to the local authority areas where waste is collected.

In reaching this decision Offaly County Council as the National Waste Collection Permit Office, has considered the application and supporting documentation received from the applicant and valid submissions received from the relevant local authorities, the Environmental Protection Agency (EPA) and other parties.

APPEAL OF DECISION

The permit holder may appeal the decision of the NWCPO to grant this waste collection permit in accordance with section 34(9)(a) of the Waste Management Act 1996 to the judge of Tullamore District Court, it being in the District Court district in which the principal offices of Offaly County Council is situated, within one month of the "valid from" date of this permit.

INTERPRETATION

Unless otherwise specified, all terms in this permit should be interpreted in accordance with the definitions in the Waste Management Act 1996 (the Act), or Regulations made under the European Communities Act and its associated regulations (as may be amended or replaced from time to time) or as defined in this permit.

References to any enactment, statutory instrument (including any bye-law), each as defined by the Interpretation Act 2005, or a regulation, directive or decision of a European Union institution in this permit shall include amendments and replacements.

References in this permit to the NWCPO means Offaly County Council as the National Waste Collection Permit Office as the nominated authority for all regions under Section 34(1)(aa) of the Waste Management Act 1996 and pursuant to Article 4(2) of the Waste Management (Collection Permit) Regulations, 2007 as amended, or such other authority as may be nominated under this provision.

This permit and any condition imposed therein shall not relieve the permit holder of any statutory obligations.

Any non-compliance with the conditions of this permit is an offence under the Waste Management (Collection Permit) Regulations, 2007 as amended and section 34(1) of the Waste Management Act 1996.

Conditions subject to Fixed Payments Notices (FPN) (section 10B (1) of the Act), and those requiring the review of the permit under section 34A (2)(b) are identified in this permit.

REVIEW OF PERMIT

An application for the review of this permit shall be made **prior to the expiry date of this permit** to the National Waste Collection Permit Office, Offaly County Council, Áras an Chontae, Charleville Road, Tullamore, Co. Offaly. Where an application is made for the review of this permit prior to the expiry date of this permit, this permit shall remain in force until a decision is made on the review application.

The NWCPO may at any time review this waste collection permit under section 34A of the Waste Management Act 1996 and will give notice in writing of such intention to the permit holder.

The NWCPO is required to initiate a review of this waste collection permit where:

i. The permit holder has been convicted of an offence prescribed under section 34(5) of the Act
ii. The local authority believes that the permit holder is contravening or has contravened a condition under section 34(7)(b) (other than 34(7)(b)(v)).
iii. The local authority believes that the permit holder is contravening or has contravened any three conditions other than those in (ii) during a five year period beginning on the date of the first such contravention.

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CONDITIONS

1. Scope of Permit

1.1 The permit holder shall:

i. Only collect the waste type(s) specified in Appendix A (List of Waste six-digit codes)
Fixed Payment Notice Condition (S34(7)(d)(i))

ii. Only transfer waste to the facilities specified in Appendix B
Fixed Payment Notice Condition (S34(7)(d)(ii))

iii. Only use vehicle(s) specified in Appendix C, and for household kerbside waste collection, only use vehicles listed in Appendix C Table 2
Fixed Payment Notice Condition (S34(7)(d)(iii))

iv. Only collect waste within the local authority areas specified in Appendix D

1.2 The permit holder shall not collect the waste types specified in Appendix A unless they have a facility specified in Appendix B that will accept that waste type from the permit holder.

1.3 The permit holder shall not collect waste where they have no vehicles specified in Appendix C. The permit holder shall not collect household kerbside waste where they have no vehicles specified in Appendix C Table 2.

1.4 The permit shall be read in conjunction with such bye-laws for the time being in force as referred to in condition 2.8 of this permit.

1.5 The permit holder shall give notice in writing to the NWCPO of any proposed changes in the waste collection activity in advance of any such change coming into effect. The permit holder shall obtain the written agreement of the NWCPO before implementing any such change. Any non-compliance with the conditions of this permit is an offence under the Waste Management (Collection Permit) Regulations, 2007 as amended and section 34(1) of the Waste Management Act 1996.

1.6 The permit holder shall maintain, and provide to the NWCPO; a business address, business phone number, business email address, business contact name, business contact address.

The permit holder shall maintain, and provide to the NWCPO details for a point of contact within the business including, a contact name, business contact address, business contact email and business contact phone number.

The permit holder shall notify the NWCPO in writing, within one week, of any change to these contact details or the permit holder's legal entity or business/trade name(s).

2. Management of the Activity

2.1 The permit holder shall not cause environmental pollution during the course of the waste collection activity to which this permit relates, or as the case may be, may relate, or cause or facilitate the abandonment, dumping or unauthorised management or treatment of waste. Prior to the collection of waste from a waste facility, the permit holder shall ensure that appropriate authorisation is in place, where such authorisation is required in accordance with Section 39 of the Act.

2.2 The permit holder shall collect, transport, store, dispose of and/or recover waste in a manner so as to prevent pollution, contamination and deterioration of water, including groundwater, in accordance with The Water Framework Directive.

2.3 The permit holder shall identify all hazards associated with the waste being collected and shall be familiar with best practice regarding its safe movement and handling and shall adopt all necessary, reasonable and practicable safety measures accordingly.

2.4 The permit holder shall have in place a documented Emergency Response Procedure (ERP), which shall address any environmental emergency that may arise. This procedure shall provide for as a minimum, relevant contact details, an emergency response unit, replacement vehicles and clean-up equipment in order to minimise the effects of any environmental emergency. The permit holder shall maintain a copy of the ERP at the principal place of business of the permit holder and in each vehicle listed in Appendix C of this permit or such later revision of the said appendix that the NWCPO may issue.

2.5 The permit holder shall ensure that all operatives employed in the waste collection activity are familiar with and comprehend the conditions of this permit and the ERP.

2.6 The permit holder shall immediately clean up any spillage of waste which occurs in the course of the collection operation in a manner which will not cause environmental pollution. The permit holder shall carry an emergency spill-kit on each vehicle listed in Appendix C of this permit or such later revision of the said appendix as the NWCPO may issue, at all times, to deal with minor spillages.

2.7 All vehicles used for the collection of waste which has a liquid fraction (and where the waste is not contained within secondary sealed containers on the vehicle), shall have the seals containing the liquid fraction maintained in accordance with condition 3.3. These seals shall be visually inspected at least weekly and a record maintained of same. This record shall be made available to any authorised person(s) on request.

2.8 Where any local authority for the purposes of the proper management of waste and the prevention and control of environmental pollution has made bye-laws relating, inter alia, to the storage, presentation and/or segregation for the purpose of, and in the course of the collection of waste or for the recovery or disposal of waste in accordance with Part 19 of the Local Government Act, 2001 (in substitution for Part VII of the Local Government, 1994) or in accordance with section 35 of the Waste Management Act 1996 (hereinafter referred to as 'bye-laws'), the permit holder shall not collect waste in the functional area of the said local authority unless it has been stored, presented and/or segregated in accordance with the requirement of the said bye-laws.

2.9 Where waste has been source segregated prior to collection, the permit holder shall ensure that this fraction is separately collected in its entirety, not mixed with other waste types, and shall be transferred to a suitable authorised facility as listed in Appendix B of this permit and in accordance with the waste hierarchy and section 21A of the Act.

2.10 Without prejudice to its obligations under this permit, the permit holder shall at all times ensure that they carry on their waste collection activities in a manner that is consistent with the objectives of the current National Hazardous Waste Management Plan and with the objectives of the current Waste Management Plan(s) as applicable to the local authority area(s) where waste is collected.

2.11 The permit holder shall only transfer waste to the authorised facilities that have been notified in

writing to the NWCPO, and where written consent has been issued by the NWCPO. Written consent consists of the inclusion of specified waste facilities in Appendix B of this permit or such later revision of the said appendix as the NWCPO may issue.

Fixed Payment Notice Condition (S34(7)(d)(ii)).

2.12 The permit holder shall ensure that waste collected under this permit is transferred to an authorised facility where there is in force a waste licence, waste facility permit, certificate of registration, Integrated Pollution Prevention Control licence or Industrial Emissions licence in relation to the carrying on of the activity concerned at that facility or other facilities as agreed by the NWCPO.

2.13 The permit holder shall carry or cause to be carried at all times a full copy of this permit including the latest revision of all appendices on each vehicle listed in Appendix C. If presented in electronic format to authorised persons, the copy of the permit shall be fully accessible and legible to the satisfaction of the authorised person.

Fixed Payment Notice Condition (S34(7)(d)(iv)).

2.14 The permit holder shall ensure that any/all relevant person(s) who is/are likely to be in a position to direct or control the carrying on of the waste collection activity i.e. managers/supervisors, hold a relevant qualification in waste management or equivalent, or have received training specific to the collection of waste. Evidence of completing a short-term training course e.g. one-day course, specific to waste collection permitting will meet the requirement of this condition.

All relevant persons shall complete and provide evidence of completion of a training course to the satisfaction of the NWCPO within 12 months of the date of grant of this permit unless otherwise agreed with the NWCPO.

Persons responsible for records maintenance and reporting in accordance with condition 4.5, 4.6, 4.7 and 4.14 shall complete and provide evidence of completion of a training course to the satisfaction of the NWCPO within 12 months of the date of grant of this permit unless otherwise agreed with the NWCPO.

2.15 The permit holder shall include their permit number, permit holder name or trading name as identified on the front page of this permit, on all promotional material, website(s), social media, dockets and correspondence issued by the permit holder in accordance with this permit.

Fixed Payment Notice Condition (S34(7)(d)(v))

2.16 The permit holder shall ensure at all times that waste collection activities are carried out in accordance with the provisions of the Waste Directive.

2.17 The permit holder shall take steps to ensure that all or a specified proportion of waste collected by the permit holder, including any List of Waste type(s) or class or classes of such waste is source segregated, treated, recovered or otherwise disposed of to secure the objectives of all relevant Waste Management Plans and all National and EU waste targets.

In particular the permit holder shall ensure that waste is:

i. Where practicable and having regard to the waste hierarchy and section 21A of the Act, delivered to facilities where the preparation for reuse, recycling or recovery of the waste takes place.
ii. Presented, collected, handled and transported in a form, which enables any facility to which the waste is delivered, to comply with any specific conditions contained in, as the case may be, the waste licence, waste facility permit, certificate of registration, Integrated Pollution Prevention Control licence or Industrial Emissions licence, in relation to any performance targets or other limits or restrictions which have been established for the purpose of ensuring or encouraging the recycling or recovery of waste.

2.18 The permit holder shall ensure that where biowaste collected under this waste collection permit is transferred to a composting or biogas facility for the purpose of treatment and where animal by-products form all or part of that biowaste, that the facility has been approved in writing by the NWCPO for use by the permit holder and there is in force an appropriate veterinary authorisation issued by the Department of Agriculture, Food and the Marine in accordance with Article 10 (6) of the European Union (Animal By-Products) Regulations 2014 as amended.

2.19 Where the permit holder collects waste animal by-products; the collection, transport, storage, handling, processing, disposal and export of waste animal by-products shall be done in accordance with the rules set out in Regulation (EC) No. 1069/2009.

3. Vehicles, Skips, Containers, Trailers and Receptacles

3.1 The permit holder shall only use the vehicles as have been notified in writing to the NWCPO and subsequently agreed, which are listed in Appendix C of this permit or such later revision of the said appendix as the NWCPO may issue, for the purposes of the activity to which this permit relates.

Fixed Payment Notice Condition (S34(7)(d)(iii)).

3.2 Vehicles listed in Appendix C shall not be included on any other waste collection permit at any one time other than a waste collection permit issued to the same legal entity for a different region.

3.3 All vehicles, skips, tankers, trailers, containers and receptacles used by the permit holder for the purposes of the activity to which this permit relates, or as the case may be, may relate, shall be fit for purpose and maintained in a manner as not to cause environmental pollution, and

i. prior to the collection of waste, all vehicles, skips, tankers, trailers, containers and receptacles shall be inspected by the permit holder for contamination, in particular, where hazardous material would contaminate non-hazardous waste,
and

ii. where contamination is identified or suspected, the vehicle, skip, tanker, trailer, container or receptacle shall not be put into use until washed down and decontaminated in an appropriate manner and at an appropriate facility so not as to cause environmental pollution, and

iii. records must be maintained by the permit holder of such instances when contamination was identified and decontamination was necessary. Such records shall be made available to the NWCPO or authorised persons on request. These records shall contain at a minimum:

a. Date of inspection
b. Description and source of contamination
c. Date of decontamination and location of decontamination facility
d. Signature of person confirming the decontamination

For the purposes of this condition, contamination shall be interpreted as; the presence of material that contains substances or wastes that are not permitted at the waste facility where the waste is intended to be deposited or any material that has the potential to render the waste material being collected unsuitable for processing at the receiving facility.

3.4 Each vehicle (including leased or hired vehicles) used for the purposes of the activity to which the permit relates, shall be marked on the outside of the vehicle with the following information in clearly visible, legible, indelible lettering at least 70 millimetres high:

i. Name of the permit holder or trading name as identified on the front page of this permit and,
ii. Waste collection permit number as identified on the front page of this permit.

The last two digits of the permit number need not be included on the vehicle marking (01, 02, 03 etc). Trade plates or similar will suffice for leased or hired vehicles, provided the criteria above are met.

Fixed Payment Notice Condition (S34(7)(d)(v)).

3.5 Each skip (including skip bags), tanker and trailer used for the purposes to which this permit relates, unless otherwise approved by the NWCPO in writing, shall be marked on at least two sides with the following information in visible, legible, and indelible lettering at least 70 milimeters high:

i. Name of the permit holder or trading name or waste collection permit number as identified on the front page of this permit.

ii. A unique identification number for the skip, tanker or trailer. The last two digits of the permit number need not be included on the skip (including skip bags), tanker or trailer marking (01, 02, 03 etc.).

Fixed Payment Notice Condition (S34(7)(d)(v))

3.6 The permit holder when using a skip (including skip bags) or other such receptacle for the purposes of the activity to which this permit relates, shall provide the hirer with a written agreement detailing:

i. The types of wastes which are permitted to be placed in the skip (including skip bags) or other such receptacle in accordance with Appendix A of this permit.
ii. That the skip will be removed as soon as is practicable after it has been loaded unless otherwise agreed in writing with the local authority.

3.7 The permit holder shall ensure that all consignments of waste are appropriately covered and managed during transit (including when parked) to prevent spillage, dust, litter or other nuisance. Any such incident shall be rectified as soon as is practicable to minimise environmental pollution.

3.8 The permit holder shall ensure that skips and other such receptacles left in a public place (as defined in the Litter Pollution Acts 1997 to 2009) shall carry reflectors or lighting so that they are clearly visible during a period when vehicles are required to be lighted.

3.9 The permit holder shall, notwithstanding the provisions of any bye-law made under section 72 of the Roads Act 1993, ensure that skips (including skip bags) and other such receptacles left on a public road shall be sited or deposited for no more than three days.

3.10 No skip, tanker, trailer or container used by the permit holder for the purposes of the activity to which this permit relates and which contains waste shall be left in a public place (as defined in the Litter Pollution Acts 1997 to 2009), other than where it is initially filled, unless it is on or attached to a mechanically propelled vehicle, which is in transit to an authorised facility listed in Appendix B of this permit or such later revision of the said appendix as the NWCPO may issue.

3.11 The permit holder shall ensure that all wheeled bins used for the collection of municipal waste shall comply with standard IS EN840 parts 1-6, unless otherwise agreed in writing with the NWCPO. Atypical waste solutions must be agreed in writing with the NWCPO and relelvant local authority prior to implementation.

3.12 The permit holder shall, where required by the NWCPO, fit all or specified vehicle(s) listed in Appendix C of this permit, with electronic tracking technology. This technology shall facilitate the surveillance operations of enforcement authorities in monitoring compliance with the waste collection permit conditions. The technology fitted shall include a GPS tracker on each and all vehicles used for the collection and transportation of waste and shall measure the location of the vehicles to an accuracy of not less than 10m. The technology shall include a back-office reporting system detailing all mapped routes, vehicle movements and destination facilities for at least the previous 12 months (records commencing from the date of commissioning of the system). Authorised persons shall be given full access to the back office system in accordance with section 14 of the Act and the back-office system shall have the functionality to export reports on vehicle movements as may be reasonably required by the authorised person. The back-office system shall ensure that the integrity of the data can be maintained and as such the permit holder shall not have access to amend or delete any data within the back-office reporting system which has been recorded by the electronic tracking technology.

4. Notification and Record Keeping

4.1 The permit holder shall notify the NWCPO in writing in relation to any conviction for an offence prescribed under Article 21 of the Waste Management (Collection Permit) Regulations, 2007 as amended, or any requirement of an order under the Waste Management Act 1996, within 5 working days of such conviction or the imposition of such a requirement.

4.2 The permit holder shall notify the NWCPO in writing in relation to any matter which may give rise to a permit holder not being considered a fit and proper person under Section 34D of the Act within five working days of such information being available and specifically the permit holder shall notify the NWCPO in relation to:

i. Where the permit holder or any person employed by him or her to direct or control the carrying on of the activity to which the waste collection permit relates or, as the case may be, may relate, has been convicted summarily of an offence under -
   a. Subsection (6) of section 32 consisting of a contravention of subsection (1) of that section, or
   b. Section 55(8) of the Act, or
   c. On indictment of an offence under this Act, the Environmental Protection Agency Acts 1992 to 2011, the Local Government (Water Pollution) Acts 1977 to 2007, or the Air Pollution Acts 1987 and 2011
   d. Where the permit holder has employed a person with the requisite technical knowledge or qualifications to satisfy criteria set out in section 34D of the Act and that person has ceased employment with the permit holder
   e.

ii. Where the permit holder is not in a position to meet financial commitments or liabilities that will be entered into or incurred by him or her in carrying on the activity to which the waste collection permit relates in accordance with the terms thereof or in consequence of ceasing to carry on that activity

iii. The permit holder has had an order made against him or her under section 57 or 58 of the Act

4.3 The permit holder shall notify the relevant local authority (i.e. the local authority in whose area the incident occurs) immediately after the occurrence of any incident connected with the waste collection activity that caused or has the potential to cause environmental pollution or a threat to human health or where otherwise specified in these permit conditions. The permit holder shall include as part of the notification the date, time, location and a full description of the incident. The permit holder shall also send a written record of the incident to the NWCPO and relevant local authority within one week of the incident. This written record of the incident shall include the following information:

i. The date, time and location of the incident
ii. A full description of the incident
iii. Details of any measures taken to prevent or reduce environmental pollution or harm to human health which was caused or may be caused by the incident
iv. Details of steps taken to avoid recurrence of similar incidents.

4.4 The permit holder shall in the collection of waste (excluding household kerbside waste collected in accordance with condition 6.6 and hazardous waste collected in accordance with condition 6.4):

i. Use a docket system (electronic or written) to compile the records as outlined in condition 4.6.
ii. Ensure that each and every docket is completed with the information required in Condition 4.6 (parts i to x, excluding iii) before removing the waste from the site of origin.
iii. Ensure that an individual docket (electronic or written) accompanies each waste load on the vehicle, until control of the waste is transferred to an authorised facility specified in

Appendix B of this permit or such later version of the appendix that the NWCPO may issue.

iv. Provide a copy of the completed docket (electronic or written) to the customer which includes all the information required in condition 4.6 (except 4.6 (iii) and (xi) where the docket is being provided at the time of collection).

v. Upon request by a local authority, present a completed docket (electronic or written) with the details specified under condition 4.6 of this permit (except 4.6 (iii) and (xi) where the load is in transit to the destination facility).

4.5 The permit holder shall maintain up-to-date summaries by electronic means, of the information in condition 4.6 in respect of waste collected by the permit holder in each calendar month. The dockets/records shall be maintained at the principal place of business for a period not less than seven years. These records shall be available for inspection at the principal place of business during normal working hours by authorised person(s) of any relevant local authority and any other person authorised under section 14 of the Waste Management Act 1996. The permit holder shall comply with the provisions of this condition unless otherwise agreed in writing by the NWCPO.

4.6 The permit holder shall compile and maintain specified records for the collection of waste, for a period not less than seven years. Records other than household kerbside waste shall include as a minimum the following:

i. List of Waste (LoW) code for each waste type and indicate whether or not the waste is hazardous
ii. Description of waste
iii. Quantity (in units of tonnes or litres) of waste collected
iv. The local authority area of origin of the waste
v. The name and address of the point of collection of the waste (including Eircode and NACE code where provided by the customer)
vi. The name, address and authorisation number of the waste facility to which the consignment of waste will be delivered
vii. The name and waste collection permit number of the permit holder
viii. Date and time of the waste collection
ix. Waste collection vehicle registration number
x. Signature or electronic record of the vehicle driver
xi. Signature of a representative of the authorised waste facility or confirmation of the receipt of the waste from the authorised waste facility by electronic means or otherwise in writing.

4.7 The permit holder shall, not later than the 28th of February in each year, furnish to the NWCPO in such form as may be specified by the NWCPO, an Annual (Waste Data) Return (AR) in respect of waste collection activities carried out by the permit holder in the preceding calendar year or part thereof, as the case may be. The AR shall be a summary of the records maintained under condition 4.6 of the permit. The AR shall contain the following information in summary form, in respect of waste collected by the permit holder in the preceding calendar year:

i. Local authority area of origin of waste
ii. List of Waste (LoW) code for each waste type and indicate whether or not the waste is hazardous
iii. Description of waste
iv. Quantity (in tonnes) and units where specified of each waste type collected
v. Destination of waste (waste facility details)
vi. Country of destination (if exported abroad)
vii. The Transfrontier Shipment (TFS) notification number if the waste is exported abroad
viii. Details of the waste facility where waste was collected if waste is collected from a waste facility

The information specified above may be used for local, regional and national enforcement and reporting, and to produce community statistics on the generation, recovery and disposal of waste.

Fixed Payment Notice Condition (S34(7)(d)(vi))

4.8 A copy of all correspondence sent to and received from any local authority and the NWCPO

regarding this waste collection permit shall be kept at the address of the principal place of business for at least seven years following the date on which the correspondence is sent or received respectively and shall be made available for inspection by any authorised person.

4.9 All communications from the permit holder to the NWCPO shall be addressed in writing by the permit holder to the following address: National Waste Collection Permit Office, Offaly County Council, Áras an Chontae, Charleville Road, Tullamore, Co. Offaly, or by email to contactus@nwcpo.ie unless otherwise specified. This condition does not apply in respect of the Annual Report as described in condition 4.7.

4.10 If requested by the NWCPO or a local authority, the permit holder shall provide details demonstrating how their waste collection activities are managed in accordance with the waste hierarchy and section 21A of the Act.

The permit holder shall, if requested by the NWCPO and in a format specified by the NWCPO, provide evidence to substantiate and justify that the charging mechanisms that the permit holder has decided to apply in the collection of waste are encouraging waste to be managed in accordance with the waste hierarchy and Section 21A of the Act.

4.11 If requested by the NWCPO or a local authority, the permit holder shall provide specified details demonstrating that they have valid Tax Clearance and appropriate and adequate policies of insurance in place.

4.12 The permit holder shall implement and maintain a customer complaint management system to the satisfaction of the NWCPO. If requested by the NWCPO, the permit holder shall provide details in relation to any complaint received by the permit holder and details of the steps taken to address the complaint.

If requested by the NWCPO, the permit holder shall implement and maintain an environmental management system in such format as may be specified by the NWCPO and if requested by the NWCPO, the permit holder shall submit documented procedures to the NWCPO for its approval at intervals as may be specified.

4.13 Upon request by the NWCPO, the permit holder shall provide details of collection routes, in a format as may be specified.
The details may include:

i. A map indicating the geographical area being collected on given days
ii. The dates and types of waste being collected in geographical areas on given days
iii. The approximate starting and finishing times of collection routes.

4.14 The permit holder shall, if requested by the NWCPO, not later than the 28th February, 30th April, 31st July and 31st October of each year, furnish to the NWCPO in such form as may be specified by the NWCPO, a Quarterly (Waste Data) Report (QR) in respect of waste collection activities carried out by the permit holder in the preceding standard calendar quarter or part thereof, as the case may be. The QR shall be a summary of the records maintained under condition 4.6 and 6.6.21 (where applicable) of the permit. The QR shall contain the following information in summary form, in respect of waste collected by the permit holder in the preceding calendar quarter year:

i. Local authority area of origin of waste
ii. List of Waste (LoW) code for each waste type
iii. Description of waste (residual, recyclables, food/bio-waste, glass etc.)
iv. Quantity (in tonnes) of each waste type collected
v. The total number of non-household kerbside customers served with commercial kerbside waste collection service. Totals for each segregated fraction of waste (e.g. residual, recyclables, food & bio waste, glass) and the types of receptacles used, for each fraction reported, per each local authority functional area.
vi. The participation rate of customers for any and all fractions of waste, presented by

customers within the previous reporting quarter.

The information specified above may be used for local, regional and national reporting including being used to produce community statistics on the generation, recovery and disposal of waste.

Fixed Payment Notice Condition (S34(7)(d)(vi))

5. Charges and Financial Provisions

5.1 The permit holder shall make payments to the local authority or the NWCPO to defray such costs as may reasonably be incurred by the local authority or NWCPO where the costs do not exceed the actual expenditure reasonably incurred by the authority in inspecting, monitoring, auditing, enforcing or otherwise performing any functions in relation to the activity.

5.2 The permit holder shall effect and maintain appropriate and adequate policies of insurance insuring them in respect of any liability on their part to pay damages or costs on account of injury to person(s) or property arising from the activities concerned.

5.3 Without prejudice to the foregoing, the minimum level of indemnity to be maintained by the permit holder shall be to a value of not less than €6,500,000 for public liability insurance including cover for sudden and unforeseen pollution and €6,500,000 for third-party property damage motor insurance.

6. Conditions by Waste Type

6.1 Commercial Waste (Door to Door Kerbside Collections)

The permit holder is not authorised to collect this waste type

6.2 Construction & Demolition Waste

This condition, in accordance with Condition 1.1, applies where the permit holder has a LoW Code from Chapter 17 (6-digit code starting with 17) or LoW code 20 02 02 included in Appendix A of their permit.

6.2.1 The permit holder shall not mix or remix source-segregated construction and demolition wastes during collection and transport to ensure compliance with national targets for the recovery, recycling and re-use of construction and demolition wastes.

6.2.2 The permit holder shall, where appropriate, ensure that loads containing dry, fine, materials are properly covered (closed or sheeted) or sprayed prior to transport to prevent nuisance.

6.2.3 The permit holder shall ensure that no waste is deposited on the public road during the collection and transportation of the waste.

6.2.4 The permit holder shall not collect soil contaminated with hydrocarbons, hazardous waste or dangerous substances, unless permitted to do so in accordance with condition 1.1 and as listed in Appendix A.

6.2.5 The permit holder shall ensure that no pollutants or other waste types are allowed to contaminate loads destined for recovery, recycling or reuse. The permit holder shall transfer contaminated loads to authorised facilities where segregation/treatment can be carried out.

6.2.6 The collection of construction and demolition wastes that are hazardous in nature is additionally subject to the conditions specified for hazardous wastes.

6.2.7 The permit holder shall only transfer the control of gypsum wastes to an authorised person for recovery or for disposal in accordance with the Council Decision of 19 December 2002 establishing criteria and procedures for the acceptance of waste at landfills pursuant to Article 16 of and Annex II to Directive 1999/31/EC [2003/33/EC].

6.3 End of Life Vehicles

The permit holder is not authorised to collect this waste type

6.4 Hazardous Waste

6.4.1 The permit holder shall not mix hazardous waste with other hazardous or non-hazardous waste types prior to or during collection and transportation.

6.4.2 The permit holder shall maintain records of all hazardous waste movements and shall comply with the European Communities (Shipments of Hazardous Waste exclusively within Ireland) Regulations 2011 (S.I. 324 of 2011), Council Directive 91/689/EEC the Waste Management (Shipment of Waste) Regulations, 2007 (S.I. 419 of 2007) and with Regulation (EU) No. 1013/2006 of 14 June 2006 on the shipments of waste. Accordingly, no movement of hazardous waste within the state should take place without a Waste Transfer Form (WTF) being completed in advance of the transport. Where waste is to be exported, a transfrontier shipment of waste authorisation should be in place. A movement tracking form should be submitted to the National TFS Office three days in advance of individual shipments taking place.
The requirement to maintain WTFs applies to permit holders whether they act as both notifier and carrier on the WTF or just the carrier. WTFs shall be preserved for three years.

6.4.3 A European List of Waste (LoW) code and waste description shall be assigned to each

hazardous waste consignment collected, in accordance with the requirements of the European Communities (Shipments of Hazardous Waste exclusively within Ireland) Regulations 2011 (S.I. 324 of 2011).

6.4.4 The permit holder shall ensure that all movements of hazardous waste comply with the requirements of the Carriage of Dangerous Goods by Road Regulations 2007 (S.I. 288 of 2007).

6.4.5 The permit holder shall ensure that all receptacles used for the collection of hazardous waste are clearly identified as containing hazardous waste. The permit holder shall also be aware of the labelling requirements for transporting hazardous wastes under the Carriage of Dangerous Goods by Road Regulations 2007 (S.I. 288 of 2007).

6.4.6 The permit holder shall include in their Emergency Response Procedure, a backup plan (called the Rejection Procedure) to deal with an event that a hazardous waste load is rejected at an authorised facility listed in Appendix B. Any load of hazardous waste that is rejected shall be treated as an incident and reported as per condition 4.2. It shall also be reported to Dublin City Council as per S.I. 324 of 2011.

6.4.7 All vehicles, skips, tankers, trailers, used for the collection and transport of hazardous material shall be clean, dry and residue-free prior to commencement of loading of any new consignment of hazardous waste. If vehicles are to be used for the collection of any other waste types, they shall be decontaminated at an appropriate facility prior to use.

6.4.8 Where the permit holder collects waste containing asbestos fibres or dust, care must be taken to ensure that the waste is treated and packaged so as to prevent the release of asbestos particles into the environment in accordance with Council Directive 87/217/EEC.

6.4.9 Where a permit holder collects waste containing ozone depleting substances, care must be taken to ensure that the waste is collected and stored in accordance with Regulations (EC) No. 2037/2000, as amended by Council Regulations (EC) No.'s. 2038/2000, 2039/2000, 1804/2003, Commission Regulation (EC) No. 2077/2004, Commission Regulation (EC) No. 29/2006 and Commission Regulation (EC) No. 1784/2006.

6.4.10 Where a permit holder collects waste containing fluorinated greenhouse gases care must be taken to ensure that the waste is collected and stored in accordance with Regulation (EC) No. 842/2006.

6.4.11 Where a permit holder collects waste containing persistent organic pollutants, care must be taken to ensure that the waste is collected and stored in accordance with Regulation (EC) No 850/2004 of the European Parliament and the Council of 29 April 2004 on persistent organic pollutants and amending Directive 79/117/EEC, as amended by Council Regulation (EC) No. 1195/2006 and Council Regulation (EC) No. 172/2007.

6.5 Bulky Municipal Waste

This condition, in accordance with Condition 1.1, applies where the permit holder has LoW Code 20 03 07 (including 20 03 07 sub-codes) listed in Appendix A of their permit.

6.5.1 The permit holder is permitted to collect municipal bulky waste items for recovery, reuse, recycling or disposal, that are generally too large to be accommodated in a 240-litre wheeled bin. The permit holder shall only collect bulky waste items by previous arrangement with the customer. It is the responsibility of the permit holder to inform the customer about the collection arrangements and unless the permit holder has an alternative written agreement with the NWCPO, arrangements must include an instruction for the customer to store the bulky waste items within the curtilage of their premises prior to collection.

6.5.2 The permit holder is not permitted to collect Household Kerbside Waste or Waste Electronic or Electrical Equipment (WEEE) under the Bulky Waste, List of Waste Code (LoW) 20 03 07. The permit holder or their employee shall visually inspect the load of waste to be collected, in so far as is practicable, prior to its removal to ensure compliance with this condition.

6.6 Household Waste (Door to Door Kerbside Collections)

The permit holder is not authorised to collect this waste type

6.7 Sludges for Agriculture and Septic Tank Waste

The permit holder is not authorised to collect this waste type

6.8 Waste Electrical and Electronic Equipment

6.8.1 The permit holder shall ensure that Waste Electrical and Electronic Equipment (WEEE) is collected, treated and recycled in accordance with the WEEE Directive 2012/19/EU.

6.8.2 WEEE shall only be collected, handled, transported and stored in a manner so as to avoid damage that would prevent equipment or components from being reused, recycled or recovered. The permit holder shall transport fluorescent tubes in suitable containers to prevent damage in transit.

6.8.3 WEEE shall only be transported to a designated civic amenity site, collection point or authorised facility in accordance with condition 2.4.

6.8.4 Where WEEE collected by the permit holder is of a hazardous nature as defined in the European Waste Catalogue (EWC), the permit holder shall adhere to the special conditions relating to collection of hazardous waste.

6.8.5 The permit holder shall not crush hazardous WEEE or remove hazardous substances and components prior to treatment and de-pollution.

6.9 Secondary movements of bulked or treated waste

6.9.1 Where a permit holder is transporting bulked or treated waste from a waste facility, where that waste facility is not the original source of the waste, the permit holder shall ensure that they have a full knowledge of the waste types that they are transporting, abide by their record keeping obligations and fully comply with the conditions of this permit. Permit holders are not relieved of any obligation under this permit even if they are transporting waste on behalf of a third party or other waste operator.

6.10 Waste Tyres

This condition, in accordance with Condition 1.1, applies where the permit holder has LoW Code 16 01 03 (including any 16 01 03 sub-codes) listed in Appendix A of their permit.

6.10.1 Prior to the collection of waste tyres, the permit holder shall be registered with an Approved Body in accordance with Part V of the Waste Management (Tyres and Waste Tyres) Regulations 2017.

The permit holder shall not commence the collection of waste tyres until written confirmation / certification has been received by the permit holder from the Approved Body, confirming that they are registered.

6.10.2 The permit holder may only supply waste tyres to person(s) in accordance with Article 33(2) of the Waste Management (Tyres and Waste Tyre) Regulations 2017 (S.I. 400 of 2017).

The permit holder shall be prohibited from supplying waste tyres to any person or persons other than:

i. A permit holder who is registered with an approved body established in accordance with Regulation 30,
ii. A farmer on request from that approved body,
iii. A local authority providing a service for the collection or, as appropriate,

environmentally sound management of waste tyres,

iv. An authorised recovery operator who is registered with an approved body.

6.11 Waste Batteries and Accumulators

6.11.1 Waste batteries and accumulators shall only be collected, handled, transported and stored in a manner so as to avoid damage that would prevent equipment or components from being reused or recovered in accordance with Council Directive 2006/66/EC on batteries and accumulators and waste batteries and accumulators and repealing Directive 91/157/EEC.

6.11.2 Where batteries and accumulators collected by the permit holder are of a hazardous nature as defined in the European Waste Catalogue (EWC) the permit holder shall adhere to the conditions relating to the collection of hazardous waste.

6.11.3 Where the permit holder is collecting waste batteries or accumulators independently of an obligated producer or approved scheme, a record of the quantities, by weight or, as appropriate, by number of units, and categories of batteries shall be maintained in accordance with Article 29 of the Batteries and Accumulator Regulations 2014 (S.I. No 283 of 2014).

6.12 Wastes from Incineration

This condition, in accordance with Condition 1.1, applies where the permit holder has LoW Code
19 01 02, 19 01 05*, 19 01 06*, 19 01 07*, 19 01 10*, 19 01 11*, 19 01 12, 19 01 13*, 19 01 14, 19 01 15*, 19 01 16, 19 01 17*, 19 01 18, 19 01 19, 19 01 99 (including any sub-codes) listed in Appendix A of their permit.

6.12.1 The permit holder shall transport dry residues in the form of dust, such as boiler dust and dry residues from the treatment of combustion gases, in such a way as to prevent dispersal in the environment e.g. in closed containers in accordance with Article 53 of Directive 2010/75/EU of the European Parliament and of the Council of 24 November 2010 on industrial emissions (integrated pollution prevention and control).

6.13 Packaging Waste

This condition, in accordance with Condition 1.1, applies where the permit holder has a LoW Code from Chapter 15 01 (6-digit code starting with 15 01) or 20 01 01, 20 01 02 or 20 03 02 included in Appendix A of their permit.

6.13.1 Where the permit holder is permitted to collect packaging waste (as included in Appendix A) such segregated waste shall be collected in accordance with the European Union (Packaging) Regulations, 2014 as amended.

6.13.1 The permit holder shall not collect packaging waste for disposal from a producer, without first receiving a written declaration as required under Regulation 31(1)(b) of the European Union (Packaging) Regulations, 2014 as amended.

Appendix A

Permitted Waste Types in accordance with the conditions of this permit.
Please note: An asterix on the code denotes that this is a hazardous waste.

Waste Collection Permit & NWCPO Reference Number: NWCPO-14-11278-03	
16 WASTES NOT OTHERWISE SPECIFIED IN THE LIST	
16 02 wastes from electrical and electronic equipment	
16 02 13*	discarded equipment containing hazardous components -16 other than those mentioned in 16 02 09 to 16 02 12
16 02 14	discarded equipment other than those mentioned in 16 02 09 to 16 02 13
16 02 16	components removed from discarded equipment other than those mentioned in 16 02 15
16 06 batteries and accumulators	
16 06 05	other batteries and accumulators

Total of LoW Codes: 13

NWCPO
National Waste Collection Permit Office

Áras an Chontae, Charleville Road, Tullamore,
Co. Offaly
057 9357428 *contactus@nwcpo.ie*

NATIONAL WASTE COLLECTION PERMIT OFFICE
05 JUN 2024
COMHAIRLE CHONTAE UÍBH FHÁILI

Appendix B

Inclusion of a facility on this list does not verify that the facility has appropriate planning permission.
Permitted disposal or recovery sites the permit holder may use in accordance with the conditions of this permit.

Waste Collection Permit & NWCPO Reference Number: NWCPO-14-11278-03		
Facility Name	**Facility Address**	**Authorisation Ref # (Where applicable)**
Irish Metal Refineries Ltd	Unit 1 & 2 Duleek Business Park Duleek Co Meath A92 TK20	WFP-MH-09-0003-06
Kavanagh Recycling and Recovery Limited	Unit 69 Cookstown Industrial Park Tallaght Dublin 24 D24 N702	WFP-DS-14-0003-04
KMK Metals Recycling Limited	Cappincur Industrial Estate Daingean Road Tullamore Co Offaly	W0113-04
Total No. Facilities:		3

NWCPO
Áras an Chontae, Charleville Road,
Tullamore, Co. Offaly
057 9357428 *contactus@nwcpo.ie*

Appendix C

Permitted Collection Vehicles to be used in accordance with the conditions of this permit.

Permit and NWCPO Reference Number: NWCPO-14-11278-03		
Vehicle Registration	Owned or Leased?	Expiry Date of Lease
07D72032	Owned	
10D29720	Owned	
152D22488	Owned	
152D6926	Owned	
221D16726	Owned	

NWCPO
Áras an Chontae, Charleville Road,
Tullamore, Co. Offaly
057 9357428 contactus@nwcpo.ie

Appendix D

Local Authority Areas the Permit Holder is permitted to collect in, in accordance with the conditions of this permit.

Permit & NWCPO Reference Number: NWCPO-14-11278-03	
Local Authority Area	
Dublin City	
Dun Laoghaire-Rathdown	
Fingal	
Kildare County	
Laois County	
Longford County	
Louth County	
Meath County	
Offaly County	
South Dublin	
Westmeath County	
Wicklow County	
Number of LA Areas on this permit:	12

NWCPO
Áras an Chontae, Charleville Road,
Tullamore, Co. Offaly
057 9357428 contactus@nwcpo.ie

NATIONAL WASTE COLLECTION PERMIT OFFICE
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COMHAIRLE CHONTAE UÍBH